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## **GREENPARK ACADEMY NURSERY - EXTENDED OPENING HOURS**

Greenpark Academy Nursery offers extended hours for 3-4 year olds and is open from 9am to 3pm. This means you can extend your child's hours from 15 to 30 hours per week.

The Nursery charges £4.50 per hour your child attends. All 3 and 4-year-olds are entitled to 15 funded hours per week, so this charge would apply to any additional hours over the 15 hours. Packed lunches are also available at a cost of £2.30 each. Invoices are issued in advance to cover the forthcoming term.

The date a child is eligible for funded early education and childcare is based on the child's date of birth. A child becomes eligible at the start of the next claim period following their third birthday.

- If your child's birthday is 1 January to 31 March, you can claim from the beginning of term on or after 1 April
- If your child's birthday is 1 April to 31 August, you can claim from the beginning of term on or after 1 September
- If your child's birthday is 1 September to 31 December, you can claim from the beginning of term on or after 1 January

Working parents may be eligible to claim for 30 hours funded childcare and early education per week, for 38 weeks of the year if certain criteria is met. This is known as the Extended Offer.

You can claim the 30 hours entitlement from the claim period after your child's third birthday, provided a 30-hour code is obtained from HM Revenue and Customs (HMRC). Claim periods start on 1 January, 1 April and 1 September.

You will continue to receive 30 hours funded early education and childcare, if your code remains valid.

You need to apply for the 30 hours via the [Childcare Choices website](#) and receive a 30 hours code. If you do not have access to the internet, you can call the HMRC Childcare Service helpline on 0300 123 4097.

Each claim period the Nursery will give you a parent/carer claim form to complete, sign and return to them by a specific date (see attached). Signing this form gives the Nursery consent to share your information and complete eligibility checks, to claim the funding entitlement from us for your child.

If you have any further questions about 30 hours funded childcare, contact [Norfolk Family Information Service](#) or visit [Childcare Choices website](#).

Please contact the Nursery if you would like to extend your child's hours.